

# **KEYCARE PRIMARY CARE CLINIC BENEFIT**

**CLICKS NURSE HANDBOOK** 

DISCOVERY HEALTH





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#### **Overview**

Clinical research shows that patients have better health outcomes if they have one doctor who coordinates their care, rather than many different doctors. This approach helps to develop a meaningful and long-term relationship with a primary care doctor who can tailor treatment to the patient's specific needs.

## High-level summary of the KeyCare benefits

The KeyCare Series has the most affordable Discovery Health Medical Scheme plan options. Income-banded contribution levels make it more affordable for persons with a lower income, while still giving them comprehensive cover in and out of hospital.

Through network arrangements, the KeyCare Series offers the following to a patient:

- Comprehensive cover for both emergency and planned hospital admissions, at one of the network hospitals.
- Cover for day-to-day primary healthcare services, including a medicine list (formulary), through providers in the KeyCare GP Network.
- Cover for 27 Chronic Disease List conditions, depending on the medicine list (formulary) and basket of care.
- Cover for a defined list of radiology and pathology services through our network providers.
- Cover for care from a specialist up to the Specialist Benefit limit, when their nominated GP refers them to the specialist.
- Cover for a defined list of dental and optometry services at a network provider.
- Cover for comprehensive maternity and early childhood services at designated service providers.

## Primary care clinics are new on the KeyCare plans

We recognise the valuable contribution that pharmacy clinics make across South Africa. So, we are including nurse-led clinic consultations at selected **Clicks pharmacy clinics** in the Primary Care Clinic Network in our KeyCare cover.

All the KeyCare plans, except KeyCare Core, offer unlimited consultations at the patient's nominated primary care GP. If the nominated primary care GP is not available, the patient can now go for a maximum of two nurse-led primary care clinic visits per year at any primary care network clinic (which includes virtual-enabled Clicks pharmacies).

As part of these visits, the patient has cover for the following:

Acute medicine list (formulary) items on schedule 0, 1 and 2 when referred by the nurse and dispensed by the pharmacist. Extra selected nurse services that include wound care and infusions.

Nurse referrals for pathology tests where the condition and treatment falls within the scope of the registered nurse.

Virtual GP, prescribed formulary medicine, pathology laboratory and radiology referrals.

Virtual GP-led referrals for in-person KeyCare GP consultations.

## **Purpose of the document**

The purpose of this handbook is to help healthcare professionals in clinics understand the rules, procedures and processes for dealing with consultations at pharmacy clinics for patients on our plans. It also sets out what patients on KeyCare plans can claim for. These plans include KeyCare Plus, KeyCare Start, KeyCare Start Regional, LA KeyPlus and TFG Health Plan patients. KeyCare Core does not offer the Primary Care Clinic Benefit.

We have built verification rules into the Discovery Health system to make sure we cover the claims according to plan types and benefit rules, so that you do not need to worry about it.



#### About some of the terms we use in this document

Some of the terms in this document or the way in which we use them may not be familiar to you. Here are their meanings.

Terminology	Description
Clinic	Clinic is defined as either a primary care community clinic or a pharmacy clinic where nurseled consultations are offered.
Primary Care Clinic Benefit	The Primary Care Clinic Benefit comprises a visit at a clinic where a registered nurse offers first-line treatment. This includes a virtual GP consultation and an in-person KeyCare network GP consultation where clinically appropriate. Medicine may be dispensed to the patient if it is necessary.
Member	In this document, any reference to a member also includes dependants on their plan.
NAPPI code	A NAPPI (National Pharmaceutical Product Index) code is a unique code used in South African healthcare to classify medical products and procedures. The medical insurers use this code when they process claims.
Nominated primary care GP	Each patient must nominate a general practitioner (GP) who is on the KeyCare GP Network. This GP will treat the patient for all day-to-day healthcare needs (for which the patient has full cover).
Virtual GP	The virtual GP offers day-to-day treatment when a nurse refers a patient during a primary care clinic visit.
In-person KeyCare network GP	The in-person KeyCare network GP can treat a patient who is referred by the virtual GP. This in-person GP will usually not be the patient's nominated primary care GP.
Nurse services	The nurse can claim for wound care, infusions and sutures during a primary care clinic visit, in addition to claiming for the consultation.
Nurse-referred OTC medicine on the KeyCare acute medicine list (formulary)	As part of a primary care clinic visit, the nurse may refer the patient to the pharmacy dispensary for schedule 0 to 2 medicine that is available on the KeyCare formulary. If the nurse consultation is claimed for on the same day as the medicine, we'll pay the medicine claim. If it is not claimed for on the same day, we'll reject the medicine claim. (See <b>Annexure A</b> ).
Virtual GP-referred medicines on the KeyCare acute medicine list (formulary)	As part of the primary care clinic visit, the virtual GP can refer the patient to the pharmacy dispensary for acute medicine that is on the KeyCare formulary. If the virtual GP consultation is on the same day, we'll pay the pharmacy claim. If it is not on the same day, we'll reject the medicine claim.

## **Pharmacies on the Primary Care Clinic Network**

**Virtual-enabled Clicks pharmacies** can enrol on the KeyCare Primary Care Clinic Network when the nurse is supported by a virtual GP. Participating pharmacies in the primary care clinic network can refer patients to a virtual GP for a virtual consultation. The clinic can claim for these services at the agreed KeyCare rates.

# Who qualifies for the Primary Care Clinic Benefit?

Patients who are on a KeyCare Plus, KeyCare Start, KeyCare Start Regional and LA KeyPlus plan get TWO visits as part of the Primary Care Clinic Benefit to see a nurse for primary care services. TFG Health Plan patients get ONE primary care clinic visit.



#### What does the fee for the nurse consultation cover?

The nurse consultation fee covers services from a registered nurse in a clinic that is part of the Clicks Primary Care Clinic Network. This is services that fall in the nurse's scope of practice. We pay a fixed rate for these services.

The pharmacy nurse may also:

- Refer the patient to the dispensary for necessary acute medicine on the medicine list (formulary) that is dispensed by the pharmacist on KeyCare submission codes. We'll pay the medicine from the patient's risk benefits.
- Refer the patient for pathology laboratory tests that are on the KeyCare pathology list (formulary). (See **Annexure B.**) We will pay for the pathology tests if the patient was referred by the virtual GP or by a nurse with their own BHF practice number.
- Arrange for a consultation with the virtual GP on the virtual consultation platform. If a prescription is necessary during the
  consultation, the patient can get the medicine from a network pharmacy dispensary using the normal claiming code. If the
  virtual GP refers the patient for an in-person KeyCare GP consultation, it will count towards one clinic visit, but it will be paid
  separately from the clinic fee. We will only pay for radiology if the patient was referred by the virtual GP or an in-person
  KeyCare GP.
- Carry out certain agreed procedures (see **Annexure C**). We will pay for these procedures under the Primary Care Clinic Repetit

If a patient asks you how they can find a KeyCare provider in our network, tell them to:

- Log in to www.discovery.co.za and search under Medical Aid > Find a healthcare provider.
- Click on Find a healthcare provider in the Discovery Health app.

## **Nurse-led consultation process**

The following steps will guide you through the consultation and the Discovery claims procedure.

- 1. **Confirm the patient's identity and plan**, using their ID and Discovery membership card. You can also check their digital membership card on their Discovery Health app.
- 2. **Open a profile for the patient** on the Discovery patient system (if they don't have one) using the patient's ID number and other relevant details.
- 3. **Submit a claim on your pharmacy's dispensing system** before you carry out the medical consultation. Use the nurse consultation code for the agreed rate and the relevant plan. (The service description and submission codes must be available on your claims system. If not, ask your contracted software provider to load them.) You need to do this upfront because there is a limit for primary care clinic visits per person per benefit year.

Individual consultation conducted by the registered nurse	000611-001	Registered nurse consultation Individual consultation conducted by the registered nurse	NCON
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This claim will display as either Paid or Reject.

- If the system shows **Paid**, proceed with the consultation.
  - If the system shows **Reject**, look for the reason code for the rejection (see **Annexure D**) and tell the patient what the problem is so that they can decide what to do. If the patient has already used their two primary care clinic consultations for the year, they must know that they'll have to pay for the consultation from their own pocket if you proceed. The patient always has the option to return to their nominated primary care GP.
- 4. **Get the patient's consent** (written, if that is what your internal policies prescribe) so that you can:
  - Do a physical examination
  - Carry out tests or treatments
  - Fill the patient's prescription at your pharmacy, or elsewhere, if the patient chooses
- 5. **Discuss the reasons for the consultation** with the patient (for example, the patient's complaints, symptoms and questions).
- 6. **Carry out a physical examination** where necessary.

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- 7. Load comprehensive notes on your patient system about the consultation. This will include:
  - The patient's reason for visiting you (complaints and symptoms)
  - Steps you've taken, care you've given or tests you've done as well as their results
  - Your findings and diagnosis
  - Referrals you suggest
  - Treatment (care) you suggest which may include other nursing services (see **Appendix D**)

These notes will be available on the system for reference.

- 8. Discuss the treatment (care) you suggest with your patient.
- 9. **Proceed with the relevant actions**. Where the services needed fall outside a nurse's scope of practice and it is necessary and clinically appropriate, you (the pharmacy clinic nurse) should refer the patient to other professionals for care. For example, you can:
  - Refer the patient to the dispensary pharmacist for KeyCare acute medicine list (formulary) items. (Annexure A).
  - **Refer the patient to a pathology laboratory** for KeyCare pathology laboratory tests (**Annexure B**) that are on the pathology list (formulary). Use the *KeyCare Primary Care Clinic Pathology Referral form*.
  - Refer the patient to a virtual GP if they need prescribed KeyCare medicine list (formulary) items or if another referral is needed.

#### Please note:

- Make sure you have claimed for the nurse-led consultation. If the patient is treated only by you (the nurse), one clinic visit is used of the two primary care clinic nurse visits that the patient is allowed. If we do not pick up the nurse-led consultation claim in our claims data for the specific patient, we'll reject payment for all linked services.
- Use your own nurse BHF number as referring provider when sending patients to the pathology laboratory. We'll reject payment for the pathology claims when the referring provider is the pharmacy BHF number.
- If we reject the claim, please look up the reason for valid rejection in **Annexure D** and explain to the patient why they must pay for the consultation themselves.

#### How to consult with a virtual GP - if needed

#### When to have a nurse-led consultation with the virtual GP

Sometimes, you may need to consult with the virtual GP about treatment or prescriptions for your patient. The virtual GP can assist with prescriptions and laboratory referrals.

If you use a virtual GP in your consultation, you must use the correct code in the claim process for this patient on the day. This code will show us what service has been delivered.

000612-001  GP virtual consultation  Virtual consultation with GP referred by the nurse	NVCON
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If a patient is treated by both you (the nurse) and the virtual GP, we still see it as one clinic visit, as long as it happens on the same day, during the same clinic visit. It will contribute to the benefit limit of a maximum of two primary care clinic visits every benefit year.

#### What to do if the virtual GP refers the patient to an in-person KeyCare GP

Sometimes the virtual GP will decide that the patient should see a doctor in person. They may then refer your patient for an in-person consultation with a KeyCare network GP.

Please submit the following code to us to make sure we consider payment for the in-person GP visit. The in-person GP visit needs to take place no more than 14 days after the virtual GP referred the patient.

000611-003	Virtual GP referral to in-person KeyCare GP	VGREF
	Virtual GP referral to face-to-face KeyCare network GP	VGREF



The virtual GP visit is also still considered to be part of one clinic visit and will contribute to the benefit limit of two primary care clinic visits every benefit year. Payment for the in-person KeyCare network GP is separate from the clinic payment.

## **Contact us**

For general enquiries from healthcare professionals about the clinic benefit, please contact us using the details below:

Discovery Health Medical Scheme enquiries – call 0860 44 55 66 or visit the Discovery website at www.discovery.co.za. To find out who Discovery's healthcare partners are, email healthpartnerinfo@discovery.co.za.



#### **Annexure A**

# KeyCare formulary for pharmacist-advised therapy

- These are KeyCare acute medicine list (formulary) items that are schedule 0 to 2 and may be prescribed by a pharmacist only when referred by a nurse after a nurse consultation.
- We'll only pay if we can verify the nurse's consultation claim. If the nurse's consultation has not yet been claimed, we'll reject the dispensary claim.
- The pharmacist needs to use the pharmacy practice number as 'prescriber' in the claim in the same way that OTC claims are done.
- Please note that this medicine list (formulary) for pharmacist-advised therapy is NAPPI specific.
- Schedule 3 and above medicine is covered when prescribed by a doctor.

Dosage form	Ingredient	Product name (NAPPI specific)

. Oral prepara	tions		
Analgesics			
	SYR	Paracetamol	Painogesic
	SYR	Paracetamol	Go-Pain P
	SYR	Paracetamol	Painblok
	SYR	Paracetamol	Actamol Red
	SYR	Paracetamol	Feverpain
	SYR	Paracetamol	Actamol Red (Un-Boxed)
	SYR	Paracetamol	Feverpain
	SYR	Paracetamol	Pyralen
	TAB	Paracetamol	Antalgic
	TAB	Codeine and paracetamol	Codorol
	TAB	Codeine and paracetamol	Cogesic
	TAB	Codeine and paracetamol	Adco-Napacod 500 mg/10 mg
Antacids			
	SUS	Aluminium hydroxide and antispasmodic	Alumag D
	SUS	Aluminium hydroxide and antispasmodic	Dicyclomine Co GEL
	SUS	Aluminium hydroxide and antispasmodic	Medigel
	SUS	Aluminium hydroxide and antispasmodic	Propan Gel S
	SUS	Aluminium hydroxide and antispasmodic	Spasmogel
	SUS	Magnesium and other combinations	Magasil
	SUS	Magnesium and other combinations	Adco-Mayogel
Antidiarrheals			
	TAB	Loperamide	Adco-Prodium
Antiemetics			
	SYR	Cyclizine	Medazine-S
	SYR	Cyclizine	Nauzine S
	TAB	Cyclizine	Medazine Nausea
	TAB	Cyclizine	Adco-Cyclizine
	SYR	Other antiemetics	Emetrol
	SYR	Other antiemetics	Emex
Anti-gout			
	TAB	Colchicine	Kolcrys
	TAB	Colchicine	Colcin



Anthelmintics			
-	SUS	Mebendazole	Wormstop
	TAB	Mebendazole	Adco-Wormex
Antihistamines			
	SYR	Chlorphenamine	Allergex
	SYR	Chlorphenamine	Rhineton
	TAB	Chlorphenamine	Rhineton
	TAB	Chlorphenamine, combinations	Sinuend
	SYR	Promethazine	Lenazine
<b>Antimicrobics</b>			
	SUS	Nystatin	Candacide
	SUS	Nystatin	Nystacid
	SUS	Nystatin	Canstat Oral
Antispasmodics		-	
	SYR	Butylscopolamine	Scopex Syrup
	SYR	Butylscopolamine	Hyospasmol
	TAB	Butylscopolamine	Scopex
	TAB	Butylscopolamine	Hyospasmol
Cough suppressants, de	congestants, b	ronchodilators, expectorants and mucolytics	
Mucolytics	SYR	Carbocisteine	Betaphlem
, , , , ,	SYR	Carbocisteine	Bronchette
	SYR	Carbocisteine	Co-Flem
Bronchodila		Combinations of xanthines	Theophen
	SYR	Theophylline	Alcophyllin
	SYR	Theophylline, combinations excl. Psycholeptics	Dynalex
	SYR	Theophylline, combinations excl. Psycholeptics	Alcophyllex
Decongesta		Phenylephrine, combinations	Famucaps
	CAP	Phenylpropanolamine, combinations	Sinustat
	SYR	Pseudoephedrine, combinations	Betafed
	SYR	Pseudoephedrine, combinations	Acuflu P
	SYR	Pseudoephedrine, combinations	Decofed
	SYR	Pseudoephedrine, combinations	Adco-Flupain
	TAB	Pseudoephedrine, combinations	Decofed
Electrolytes	17.10	r seasoephearme, combinations	Decored
	SOL	Oral rehydration salt formulations	Hydrolec Juice + Electrolytes Apple
	SOL	Oral rehydration salt formulations	Hydrolec Ready to Drink Orange
	TAB	Ergotamine, combinations excl psycholeptics	Migril
Iron supplement	17.10	2.50tamme, combinations exer psychologites	
. o. oappiement	TAB	Ferrous sulphate	Ferrous sulphate
Laxatives	וחט	, crous suprace	. c. rodo sarpriace
-0.7461703	SYR	Lactulose	Lacson
	SYR	Lactulose	Aculax
	TAB	Senna glycosides	Soflax
Non-steroidal anti-infla			JUIIAX
von-steroidal allti-illila			Disprin
	EFT EFT	Acetylsalicylic acid Acetylsalicylic acid	Disprin Soluspirin
	SUS	Ibuprofen	Ibugesic Fever and Pain
	SUS	Ibuprofen	Ibugesic Oral Suspension
	SUS	Ibuprofen	Inflamax Paediatric
	SUS	Ibuprofen	Ibucine
	SUS	Mefenamic acid  Mefenamic acid	Ponac
	SUS		Fenamin



Jrologicals				
	GRA	Other urologicals	Medi Soda Effervescent	
	SUS	Potassium citrate	Mist Pot Cit Simplex	
2. Eye, ear & nasal				
	OPD	Cromoglicic acid	Stop Allerg 13.5 ml	
	NAS	Oxymetazoline	Nazene Z 20 ml	
	NOD	Oxymetazoline	Drinasal Paediatric 10 ml	
	OPD	Oxymetazoline	Allergex 15 ml	
	EYO	Sulfacetamide	Lennon Sulphacetamide 3.5 g	
	OPD	Tetryzoline, combinations	Gemini 15 ml	
2 Tanical proparat	tions			
3. Topical preparat	10112			
Antihaemorrhoidal	OIN	Bismuth preparations, combinations	Anusol	
	OIN	Other preparations, combinations	Preparation H	
Antihistamines	CRE	Mepyramine	Allergex Mepyramine (Was	
Antipruritics	LOT	Other antipruritics	Calamine Lotion BP	
	LOT	Other antipruritics	Clicks Calamine	
	LOT	Other antipruritics	Calamine Lotion - Darol Medirite	
Antiseptics	OIN	Povidone-iodine	Septadine Antiseptic	
	OIN	Povidone-iodine	Barrs Povidone-lodine	
Cortisones	CRE	Hydrocortisone	Biocort (Stx)	
	CRE	Hydrocortisone	Vari-Hydrocortisone	
Antimicrobials				
Antiviral	CRE	Aciclovir	Beta-Vira	
	CRE	Aciclovir	Adco-Acyclovir	
	CRE	Aciclovir	Acitop	
Antifungal	CRE	Clotrimazole	Fungistop Topical	
	CRE	Clotrimazole	Canex Topical	
	CRE	Clotrimazole	Fungispor	
	CRE	Clotrimazole	Clomaderm	
	VCR	Clotrimazole	Innospore	
	VCR	Clotrimazole	Canex Vag	
Antimycotic	LOT	Benzyl benzoate	Alpha Benzyl Benzoate Applicatior	
	LOT	Benzyl benzoate	App Benzyl Benz Bpc	
	LOT	Benzyl benzoate	Benzyl Benzoate Bp	
	SCL	Benzyl benzoate	App Benzyl Benz - Allied	



#### **Annexure B**

# KeyCare pathology list (formulary)

- We'll only consider pathology claims for payment if the referring nurse has their own BHF practice number.
- The nurse may only refer the patient for pathology within their scope of practice and within the KeyCare pathology list (formulary).
- The pathology form is available for use on this link: KeyCare Primary Care Clinic Pathology Referral form
- Below is a list of pathology test costs for 2024.

Code	Description (Please tick the relevant box)	Cost	Code	Description (Please tick the relevant box)	Cost	Code		Description (Please tick the relevant box)	Cost
	Haematology			Liver & Pancreas				Glucose Metabolism	
3762 🗌	Haemoglobin estimation (Hb)	R26.70	4006	Amylase	R76.60	4057		Glucose: random	R53.50
3783 3785 □	Leucocyte total + diff count	R118.40	4001	Alkaline phosphatase	R76.60	4057		Glucose: fasting	R53.50
3739 🗌	Erythrocyte count	R33.30	4009	Bilirubin: total	R70.60	4064		HbA1c	R210.90
3791 🗌	Haematocrit/PCV	R26.70	4010	Bilirubin: conjugated	R53.50	4049		Glucose tolerance test	R132.70
3755 🗌	Full blood count	R155.30	4130	AST	R79.90			Immunology	
3797 🗌	Platelets	R33.30	4131	ALT	R79.90	4531		Hepatitis: A IGM antibody	R214.40
3743 🗌	Erythrocyte Sedimentation Rate (ESR)	R44.30	3999	Albumin	R71.00	4531		Hepatitis: B surface antigen	R214.40
3764 🗌	Grouping: A B and O antigens	R53.20	4117	Protein: total	R46.00	3947		C-reactive protein	R160.40
3765 🗌	Grouping: Rh Antigen	R53.20	4134	Gamma glutamyl transferase (GTT)	R79.90	3949 3951		RPR Syphilis	R86.50
3709 🗌	Antiglobulin test (Coombs)	R54.00		Malaria blood smear				Microbiology	
	Coagulation		3792	Malaria: antigen	R133.10	3867		Urine microscopy	R72.50
3805 🗌	Prothrombin Index	R88.80	3865	Parasites In blood smear	R82.80			Urine MC&S	±R737.4
3806 🗌	Therapeutic drug level: Dosage (INR)	R66.50	3883	Concentration techniques for parasites	R44.30	3869		Faecal microscopy	R72.50
	Pregnancy		3786	QBC malaria concentration & fluorescent staining	R369.90			Faecal MC&S	±R485.9
4451 🗌	HCG: Quantitative	R183.50		General Endocrine		4352		Faecal occult blood	R147.90
	Gynaecology		4507	TSH	R290.00	3867		Sputum microscopy	R72.50
4566 🗌	Vaginal/cervical Smear	R187.60		Lung, Kidney & Skeleton				Sputum MC&S	±R772.9
4559 🗌	Liquid based Cytology	R199.60	4023	Chloride	R38.30	3881		Sputum TB micro	R44.30
	Date Y Y Y Y M M D	D	4113	Potassium	R53.50			HIV monitoring & tests	
	Lipid Metabolism		4114	Sodium	R53.50	4429		HIV viral load	R1 247.
4027 🗌	Cholesterol - Total	R79.00	4171	U&E only	R234.30	3932		HIV: ELISA (no Western blot)	R208.60
4028	HDL cholesterol	R102.10	4032	Creatinine	R53.50	3816		CD4 Count	R312.10
4147 🗌	Triglycerides	R117.30	4155	Uric acid	R56.00			Young Families Benefit (requires activation of benefit by member to ensure payments)	
4026 🗌	LDL cholesterol	R102.10	4151	Urea	R53.50	3932		HIV Elisa	R208.60
				Cardiac		3946 3948		Rubella	R399.50
			4161	Troponin Isoforms	R295.90	4057		Glucose: Quantitative	R 53.50
			4152	СК-МВ	R183.50	3949 3951 3948		RPR Syphilis	R278.10
			4154	Myoglobin	R183.50	3762		Haemoglobin	R26.70
						4450		HCG: Qualitative	R147.9
						3764		Grouping: A B and O antigens	R53.20
						3765		Grouping: Rh Antigen	R53.20
						3709	П	Antiglobulin test (Coombs)	R54.0



## **Annexure C**

# Services, claiming codes and rates

We pay a maximum fixed fee for the completed consultation, which may include one or all three codes depending on the service delivered. Only the first code bears a rate, while the rest of the codes have no rates. These codes will show who treated the patient and enable appropriate payment for related claims.

NAPPI code	Description of service	Procedure code	Rate
000611-001	Registered nurse consultation Individual consultation conducted by a registered nurse	NCON	R270.00 per one visit
000612-001	<b>GP virtual consultation</b> Virtual consultation with a GP, referred by a nurse	NVCON	R0.01
000611-003	<b>Virtual GP referral to in-person KeyCare GP</b> Referral by virtual GP to an in-person KeyCare network GP	VGREF	R0.01
067039-001	Insertion of cannula, intravenous treatment, infusions (pushin) for patient younger than 3 years old	88035	R443.10
067040-001	Stitching of soft-tissue injuries with or without local anaesthesia and normal aftercare	88042	R200.90
067041-001	Nebulisation in rooms	88050	R69.20
067042-001	Wound care: Simple for wounds or burns with dressing only	88040	R160.60
067043-001	Wound care: Extensive care for wounds or burns with procedures such as irrigation or similar	88041	R226.50
067044-001	Wound care: Moderate care for wounds or burns, such as drains or fistulas and inserting of sutures	88042	R200.90



#### **Annexure D**

# Reasons and explanations for claims rejection

We have built verification rules into the Discovery Health system to make sure we cover the claim when you follow all the requirements. If something is missing or incorrectly submitted, we will reject the claim and you may have to fix it before submitting the same claim again.

If your claim is rejected, investigate the reason code on the screen to understand the reason for the rejection. Correct the claim and resubmit, if necessary.

## **Examples of reasons for claim rejections**

Reason code	Description	Reason for rejection of the claim
183	Services included in the main procedure/consultation	We've rejected this code as this service is included in the main procedure code. We are not responsible for paying this amount.
332	Plan does not cover this treatment or test	Patient must pay the claim.
355	Did not use network provider	This pharmacy does not currently take part in the pharmacy-clinic network.
400	Provider may not refer and member must pay the claim	Follow correct referral procedures. Only the virtual-consultation GP can refer a patient for an in-person GP consultation. Not all healthcare disciplines may prescribe or refer for certain services.
581	No ICD-10 code included	We have not paid the amount on this line as the claim did not include an ICD-10 code. Please add the ICD-10 code and submit the amended claim.
582	Incorrect ICD-10 code	We have not paid this amount. The ICD-10 code does not exist or is not on the standard industry list.
1002	We do not cover this service	The plan does not cover this healthcare service. The patient must pay for this service.
1004	Non-network provider, patient to pay	We have not paid this claim, because the pharmacy is not part of the KeyCare Primary Care Clinic Network. The patient must pay this amount.
1585	Clinic-led limit depleted	The Primary Care Clinic Benefit covers a maximum of two visits per patient per year. The patient must pay for the next visit themselves or they must book an appointment to visit their own nominated GP, for which they have unlimited visits.
10436	Provider cannot prescribe this medicine	We have not paid the amount on this claim line because you may not prescribe this medicine.

If the reason for rejection is valid, explain to the patient why they must pay for the consultation themselves.